



INSURANCE  
COMPANY

**MARINE DIVISION**

P.O. Box 3525, Tyger Valley, 7536, Republic of South Africa  
Tel: ++27(021) 912 2500 U/W Fax: ++27(021) 913 8843 Claims Fax ++27(021) 913 8846

# GOODS IN TRANSIT CLAIM FORM

Broker : .....  
Contact Person : ..... Tel: .....

Insured : .....

Policy Number : .....

Contact Person : ..... Tel: .....

Fax: ..... E-mail: .....

Date of Loss: ..... Time of Loss: .....

Place : .....

Police Station Reported at: ..... Date Reported: .....

Police Reference Number: .....

Driver at Time of Loss: .....

ID Number: ..... Tel: .....

License Code: ..... Expiry Date: .....

Commodity: .....

Invoice Value of Total Consignment: .....

Priced Claim: .....

Name and Address of Consignor from where goods were dispatched: .....

Date Dispatched: .....

Name and Address of Consignee where goods were delivered or meant to be delivered: .....

Date Delivered or meant to be delivered: .....

Were Delivery Notes Endorsed as to the condition of the goods at time of delivery.....

Total Number of Packages.. ..... Total Weight: .....

Describe in detail circumstances of loss or damage: .....

Full details of any Third Party involved: .....

Name and Address where survey can be conducted : .....

Contact person : ..... Tel: .....

Did you act as the principle contractor or as a sub-contractor: .....

If as sub-contractor, who contracted you: .....

Did you contract in terms of any Standard Trading Conditions: .....

If so, please provide a copy thereof.

If not, please confirm details of contract entered into between yourself and the Consignor and/or the Principle Contractor with specific reference to liability for loss and or damage and insurance requirements. ....

Have you received a formal Priced Claim from the Cargo Owner or Principle Contractor : .....

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Vehicle Details :- Make .....Model: .....

Registration Number: .....COF Expiry Date .....

Trailer(s) Details:- Make .....Model: .....

Registration Number (s): .....COF Expiry Date(s):.....

### DOCUMENTS TO BE ATTACHED

- Supplier's Invoice/Cost Price
  - Packing List and Consignment Note
  - Weighbridge Tickets
  - Container Terminal Order
  - Endorsed Delivery Note
  - Detailed Priced Claim from Cargo Owner against Insured with supporting documentation
  - Valued Inventory (Household Goods and Personal Effects)
  - Standard Trading Conditions if contracted in terms thereof
  - Contract of Carriage or written confirmation thereof. (Between all parties concerned)
  - Horse and Trailers Certificates of Fitness
  - Drivers License, PrDP and ID.
  - Further documents/information as might be required by Surveyor/Underwriter
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I/We declare that these particulars are true and complete in every respect.

Date:..... Signature of Insured: .....

### IMPORTANT CONSIDERATIONS

- Immediately report possible claim to Underwriters
- Endorse all documentation as to condition of goods at time of loading
- Note all seal numbers and retain any damaged seals
- Retain damaged cargo/salvage and packing until all parties have had an opportunity to inspect the damaged cargo.